

**Deanship of Admissions & Registration
Office of the University Registrar**

Registration Events for Term 221

Undergraduate Students

Class Level (As of term 221)	Day	Date	Timings
Senior	Wednesday	24th Aug 2022	9:00 AM onwards
Junior	Wednesday	24th Aug 2022	11:00 AM onwards
Sophomore	Wednesday	24th Aug 2022	1:00 PM onwards
Freshmen & Newly promoted Freshmen Students	Wednesday	24th Aug 2022	3:00 PM onwards
All Undergraduate Students	Wednesday - Tuesday	24th Aug - 30th Aug 2022	From Wednesday, 24th Aug (5:00 PM onwards) until Tuesday, 30th Aug (upto 11:59 PM) (at all times)
*Preparatory Students eligible to register Freshmen courses	Saturday - Tuesday	27th Aug - 30th Aug 2022	From Saturday, 27th Aug (10 AM onwards) until Tuesday, 30th Aug (upto 11:59 PM) (at all times)

*Note: Eligible preparatory students will receive separate email with details later.

Graduate Students

Students' Category	Day	Date	Timings
All Graduate Students	Wednesday - Tuesday	24th Aug - 30th Aug 2022	From Wednesday, 24th Aug (4:00 PM onwards) until Tuesday, 30th Aug (upto 11:59 PM) (at all times)

Important Notes:

1. All **Preparatory, Undergraduate & Graduate Students** (excluding students registered in Coop in term 221) **should submit registration confirmation through KFUPM portal from Sunday, 28th Aug 2022 (starting 8 AM onwards) until Tuesday, 30th Aug 2022 (until 4:00 PM)**. Failing to submit registration confirmation will result in dropping of all courses after the deadline.

(Step by Step PowerPoint presentation on how to confirm through portal is provided in our website <http://registrar.kfupm.edu.sa>).

2. Effective Wednesday, 31st Aug 2022 until Thursday, 8th Sept 2022, all college level students will be able to submit request through portal for dropping courses only. Students should check later thru portal whether their drop request has been approved and processed.

3. Undergraduate Students can check their class level for term 221 through portal (Registrar Services tab/Registration link).

(Step by Step PowerPoint presentation on how to check your class level is provided in our website <http://registrar.kfupm.edu.sa>).

4. Preparatory students will be assigned preparatory courses by the Office of the University Registrar, and will receive registration instructions through email.