

Deanship of Admissions & Registration
Office of the University Registrar

Registration Events for Term 222

Undergraduate Students

Class Level (As of term 222)	Day	Date	Timings
Senior only	Thursday	12th Jan 2023	8 AM - 9:45 AM
Junior only	Thursday	12th Jan 2023	10 AM - 11:45 AM
Sophomore only	Thursday	12th Jan 2023	12 noon - 1:45 PM
Freshmen & Newly promoted Freshmen Students	Thursday	12th Jan 2023	2 PM - 3:45 PM
All Undergraduate Students	Thursday - Tuesday	12th Jan - 17th Jan 2023	From Thursday, 12th Jan (4 PM onwards) until Tuesday, 17th Jan (upto 11:59 PM) (at all times)
* Preparatory Students eligible to register Freshmen courses	Saturday - Tuesday	14th Jan - 17th Jan 2023	From Saturday, 14th Jan (10 AM onwards) until Tuesday, 17th Jan (upto 11:59 PM) (at all times)

*Note: Eligible preparatory students will receive separate email with details later.

Graduate Students

Students' Category	Day	Date	Timings
All Graduate Students	Thursday - Tuesday	12th Jan - 17th Jan 2023	From Thursday, 12th Jan (5 PM onwards) until Tuesday, 17th Jan (upto 11:59 PM) (at all times)

Important Notes:

1. All Preparatory, Undergraduate (excluding students registered in Coop/Exchange Program in term 222) & Graduate Students should submit registration confirmation through KFUPM portal from Sunday, 15th Jan 2023 (starting 8 AM onwards) until Tuesday, 17th Jan 2023 (until 4:00 PM). Failing to submit registration confirmation will result in dropping of all courses after the deadline.

(Step by Step PowerPoint presentation on how to confirm through portal is provided in our website <http://registrar.kfupm.edu.sa>).

2. Effective Wednesday, 18th Jan 2023 until Thursday, 26th Jan 2023, all college level students will be able to submit request through portal for dropping courses only (by using *Submit Course Drop* request link). Students should check later thru portal whether their drop request has been approved and processed.

3. Undergraduate Students can check their class level for term 222 through portal (Registrar Services tab/Registration link).

(Step by Step PowerPoint presentation on how to check your class level is provided in our website <http://registrar.kfupm.edu.sa>).

4. Preparatory students will be assigned preparatory courses by the Office of the University Registrar, and will receive registration instructions through email.