

**Deanship of Admissions & Registration**  
**Office of the University Registrar**

**Registration Events for Term 212**

**Undergraduate Students**

Class Level (As of term 212)	Day	Date	Timings
Senior	Saturday	15th Jan 2022	9:00 AM onwards
Junior	Saturday	15th Jan 2022	10:00 AM onwards
Sophomore	Saturday	15th Jan 2022	11:00 AM onwards
Freshmen & Newly promoted Freshmen Students	Saturday	15th Jan 2022	12 noon onwards
All Undergraduate Students	Saturday - Wednesday	15th Jan - 19th Jan 2022	From Saturday, 15th Jan (1:00 PM onwards) until Wednesday, 19th Jan (upto 11:59 PM) (at all times)
*Preparatory Students eligible to register Freshmen courses	Saturday - Wednesday	15th Jan - 19th Jan 2022	From Saturday, 15th Jan (2:00 PM onwards) until Wednesday, 19th Jan (upto 11:59 PM) (at all times)

\*Note: Eligible preparatory students will receive separate email with details later.

**Graduate Students**

Students' Category	Day	Date	Timings
All Graduate Students	Saturday - Wednesday	15th Jan - 19th Jan 2022	From Saturday, 15th Jan (4:00 PM onwards) until Wednesday, 19th Jan (upto 11:59 PM) (at all times)

**Important Notes:**

1. All Preparatory, Undergraduate & Graduate Students (excluding students registered in Coop in term 212) should submit registration confirmation through KFUPM portal from Sunday, 16th Jan 2022 (starting 8 AM onwards) until Wednesday, 19th Jan 2022 (until 4:00 PM). Failing to submit registration confirmation will result in dropping of all courses after the deadline.

(Step by Step PowerPoint presentation on how to confirm through portal is provided in our website <http://registrar.kfupm.edu.sa>).

2. Effective Thursday, 20th Jan 2022 until Thursday, 27th Jan 2022, all college level students will be able to submit request through portal for dropping courses only. Students should check later thru portal whether their drop request has been approved and processed.

3. Undergraduate Students can check their class level for term 212 through portal (Registrar Services tab/Registration link).

(Step by Step PowerPoint presentation on how to check your class level is provided in our website <http://registrar.kfupm.edu.sa>).

4. Preparatory students will be assigned preparatory courses by the Office of the University Registrar, and will receive registration instructions through email.