

Deanship of Admissions & Registration  
Office of the University Registrar

**Advisor Approval for Early Registration of term 212**

Sunday, 24<sup>th</sup> Oct 2021 - Thursday, 4<sup>th</sup> Nov 2021

1. All **Undergraduate & Graduate Students** (*excluding Coop registered students and students expected to graduate in term 211*) are required to contact their Academic Advisors before they can early register courses thru portal for term 212 during the forthcoming early registration period.
2. **All students eligible for early registration have been assigned advisor approval hold.** The steps for advisor approval for early registration is given below:
  - a. Contact your Academic Advisor to discuss your academic progress and registration plan.
  - b. Get Advisor's online approval by releasing Advisor hold prior to Early Registration period.
  - c. Go to <http://portal.kfupm.edu.sa> to early register for courses during the early registration period.
  - d. Early Registration schedule will be announced later.

(If you do not know your academic advisor; either you can get it thru <http://portal.kfupm.edu.sa>, or contact your Department)
3. Students who do not contact their Academic Advisors by Thursday, 4th Nov 2021 will not be able to early register for the term 212 until the advisor hold is released.

**Note:** The following student are NOT required to get Advisor Approval for early registration.

- Students expected to graduate in term 211.
- Students registered in Coop Program in terms 203/211 & 212/213
- Students enrolled in special programs such as MX, EMBA, SRE, Female MBA Students, etc.
- Preparatory Students