



جامعة الملك فهد للبترول والمعادن
King Fahd University of Petroleum & Minerals

1 Go to <http://portal.kfupm.edu.sa>

Central Authentication

One login for all KFUPM Services

Username
Password

Remember me on this computer

SIGN IN

2 Enter Your Email Username and Password and then click SIGN IN Button below.

Need help?

Please visit [ICTC E-desk](#) for support.

Important Announcement

1. All College level students & All Preparatory students (excluding students registered in Coop Program) must submit REGISTRATION CONFIRMATION in order to formally register for term 172. It can be submitted thru KFUPM Portal from **Sunday 21st Jan, 2018 (7:30 AM onwards) until Wednesday, 24th Jan, 2018 (up to 4 PM).**
2. Failing to do registration confirmation will result in dropping of all courses after last day for registration confirmation i.e. **24th Jan, 2018 (after 4 PM).**
3. Click **Registration Information for term 172.**

3

Click "Registrar Services"

- Home
- Collaborate
- Library
- Registrar Services**
- Academics
- Student Services
- IT Corner

Registration Tools

- Register Classes (Add / Drop)**
- Submit request for drop/withdraw from courses
- Check course withdrawal status
- Submit Graduating Student Information Form
- Student Detail Schedule

4

Click Register Classes (Add/Drop)



Student • Registration

Registration

Click here to Check "Your Registration Status"

What would you like to do?



[Check your registration status](#)

View registration status, update student term data, and complete pre-registration requirements.



[Add/Drop Classes](#)

Search and register for your classes. You can also view and manage your schedule.



[Print/View your schedule](#)

View your past schedules and your ungraded classes.



[Class Search](#)

Looking for classes? In this section you can browse classes you find interesting.



[Browse Course Catalog](#)

Look up basic course information like subject, course and description.

5

Click "Add/Drop Classes"

Click here to View/print "Your schedules"

Select a Term

Terms Open for Registration

Second Semester 2020-21

Continue

6

Select a Term and Click "Continue"

Register for Classes

Find Classes

Enter CRNs

Schedule and Options

Enter Your Search Criteria

Term: Second Semester 2020-21

Subject

Course Number

Keyword

Campus

[Clear](#)

[Advanced Search](#)

7

Enter the Subject and Course Number and search for the sections

Register for Classes

Find Classes | Enter CRNs | Schedule and Options

Search Results — 2 Classes Search Again
Term: Second Semester 2020-21 Subject: Aerospace Engineering Course Number: 454

Title	Subject	Dept	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute
UAS Design and I... Lecture	Aeros...		4...	01	3	2...	S...		S M T W T F S 10:00 AM - 11:...	K...	Seats re...	
UAS Design and I... Lecture	Aeros...		4...	02	3	2...	S...		S M T W T F S 03:50 PM - 05:...	K...	FULL	

Page 1 of 1 | 10 Per Page | Records: 2

The required section is FULL. Click Add button

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AE 454 CRN 24691: Closed - 0 Waitlisted

Register for Classes

Find Classes Enter CRNs Schedule and Options

Search Results — 2 Classes
Term: Second Semester 2020-21 Subject: Aerospace Engineering Course Number: 454

Search Again

Title	Subject	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	
UAS Design and Int... Lecture	Aersp...	454	01	3	2...	S...		S M T W T F S 10:00 AM - 11:15	K...	Seats re...		Add
UAS Design and Int... Lecture	Aersp...	454	02	3	2...	S...		S M T W T F S 03:50 PM - 05:05	K...	FULL		Add

Page 1 of 1 | 10 Per Page | Records: 2

Schedule Schedule Details

Class Schedule for Second Semester 2020-21

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
8am							
9am							
10am							

Title	Details	Hours	CRN	Schedule	Status	Action
UAS Design and In...	AE 454.02	3	24691	Lecture	Errors Prevent...	Remove

9 If the Section is closed, error message 'Closed – Waitlisted' is displayed

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 19

Panels

Conditional Add and Drop

Submit

AE 454 CRN 24691: Closed - 0 Waitlisted

Register for Classes

Find Classes | Enter CRNs | Schedule and Options

Search Results — 2 Classes
Term: Second Semester 2020-21 | Subject: Aerospace Engineering | Course Number: 454

[Search Again](#)

Title	Subject	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	Action
UAS Design and Int... Lecture	Aerosp...	454	01	3	2...	S...		S M T W T F S 10:00 AM - 11:15	K...	Seats re...		Add
UAS Design and Int... Lecture	Aerosp...	454	02	3	2...	S...		S M T W T F S 03:50 PM - 05:05	K...	FULL		Add

Page 1 of 1 | 10 Per Page | Records: 2

Schedule | Schedule Details

Class Schedule for Second Semester 2020-21

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							
10am							

Summary

Title	Details	Hours	CRN	Schedule	Status	Action
UAS Design and I...	AE 454, 02	3	24691	Lecture	Errors Prevent...	Remove Web Registered Waitlist

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 19

Conditional Add and Drop | [Submit](#)

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Select the option "Waitlist"

Waitlist

Register for Classes

Find Classes Enter CRNs Schedule and Options

Search Results — 2 Classes
Term: Second Semester 2020-21 Subject: Aerospace Engineering Course Number: 454

Search Again

Title	Subject Descri	Cours	Section	Hours	CRN	Term	Instructor	Meeting Times	Campu	Status	Attribute
UAS Design and Int... Lecture	Aerosp...	454	01	3	2...	S...		S M T W T F S 10:00 AM - 11:15	K...	Seats re...	
UAS Design and Int... Lecture	Aerosp...	454	02	3	2...	S...		S M T W T F S 03:50 PM - 05:05	K...	FULL	

Page 1 of 1 | 10 Per Page

Records: 2

Schedule Schedule Details

Class Schedule for Second Semester 2020-21

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							
10am							

Summary

Title	Details	Hours	CRN	Schedule	Status	Action
UAS Design and I...	AE 454, 02	3	24691	Lecture	Errors Prevent	Waitlist

11 Click the "Submit" Button

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 19

Conditional Add and Drop

Submit

Save Successful

Register for Classes

Find Classes | Enter CRNs | Schedule and Options

Search Results — 2 Classes
Term: Second Semester 2020-21 Subject: Aerospace Engineering Course Number: 454

Search Again

Title	Subject Descri	Course	Section	Hours	CRN	Term	Instructor	Meeting Times	Campu	Status	Attribute
UAS Design and Int... Lecture	Aerosp...	454	01	3	2...	S...		S M T W T F S 10:00 AM - 11:15	K...	Seats re...	
UAS Design and Int... Lecture	Aerosp...	454	02	3	2...	S...		S M T W T F S 03:50 PM - 05:05	K...	FULL	

Page 1 of 1 | 10 Per Page | Records: 2

Schedule | Schedule Details

Class Schedule for Second Semester 2020-21

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							
10am							

Summary

Title	Details	Hours	CRN	Schedule	Status	Action
UAS Design and Int...	AE 454, 02	0	24691	Lecture	Waitlisted	None

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The Section is successfully Waitlisted

Register for Classes

Find Classes | Enter CRNs | Schedule and Options

Enter Your Search Criteria ⓘ

Term: Second Semester 2020-21

Subject

Course Number

Keyword

Campus

[Advanced Search](#)

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Students can view their waitlist position in in "Schedule Details", after clicking this arrow

Schedule | **Schedule Details** | Summary

Class Schedule for Second Semester 2020-21

UAS Design and Integration | Aerospace Engineering 454 Section 02 | Class Begin: Waitlisted

17-01-2021 | Class End: 29-04-2021

17-01-2021 -- 29-04-2021 | S M T W T F S | 03:50 PM - 05:05 PM Type: Class Location: KFUPM

Main Building: Building #63 Room: 022
No specified Instructor
CRN: 24691

Message: Waitlist | Hours: 0 | Level: Undergraduate | Campus: KFUPM Main | Schedule Type: Lecture | Grade Mode: Standard Grade Mode | **Waitlist Position: 1** | Notification Expires: None

Title	Details	Hours	CRN	Schedule	Status	Action
UAS Design and In...	AE 454, 02	0	24691	Lecture	Waitlisted	None

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 19

Conditional Add and Drop ⓘ

When a seat in a section becomes available, an email is sent to the student notifying chance to **convert waitlisted registration to regular registration and the validity period.**

Sample Email

Dear Student,

You have the chance to convert your Waitlisted Registration to Regular Registration for course AE - 454 , with CRN # 24691 .

This approval is valid from 02-NOV-2020 09:30 AM to 03-NOV-2020 08:30 AM

Important Note: The above opportunity to register in the CRN is '**Time Bound**' and **will lapse if not utilized during the given time frame** and you will have to re-register in the Waitlist.

Regards,

Office of the University Registrar

Upon receiving email notification, student must choose "Web Registered" in "Summary" to change status from waitlisted to Web registered, and then click Submit button to add the section.

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Find Classes

Enter CRNs

Schedule and Options

Enter Your Search Criteria

Term: Second Semester 2020-21

Subject

Course Number

Keyword

Campus

Search

Clear

Advanced Search

Schedule

Schedule Details

Class Schedule for Second Semester 2020-21

UAS Design and Integration | Aerospace Engineering 454 Section 02 | Class Begin: Waitlisted

17-01-2021 | Class End: 29-04-2021

17-01-2021 -- 29-04-2021 S M T W T F S 03:50 PM - 05:05 PM Type: Class Location: KFUPM

Main Building: Building #63 Room: 022

No specified Instructor

CRN: 24691

Message: Waitlist | Hours: 0 | Level: Undergraduate | Campus: KFUPM Main | Schedule Type: Lecture | Grade

Mode: Standard Grade Mode | Waitlist Position: 0 | Notification Expires: 11/03/2020 08:30 AM

Summary

Title	Details	Hours	CRN	Schedule	Status	Action
UAS Design and I...	AE 454, 02	0	24691	Lecture	Waitlisted	Web Registered
						None
						WEB DROP
						Web Registered

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 19

Panels

Conditional Add and Drop

Submit